**PROPERTY INFORMATION SHEET**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Owner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Property Address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Property Type:** Single Family \_\_\_ ; Duplex \_\_\_ ; Triplex \_\_\_ ; Multi Unit \_\_\_ ; Two Story \_\_\_ ; Single Level \_\_\_ ; Beds \_\_\_ ; Baths \_\_\_

**Roads:** PAVED \_\_\_\_\_\_\_\_ ; DIRT ROAD \_\_\_\_\_\_\_\_

**Special Features:**

Fireplace - How many - \_\_\_\_\_\_\_ Where \_\_\_\_\_\_\_

Attached Garage - Single car, Double car, Other

Detached Garage - Single car, Double car, Other

Carport - Single car, Double car, Other

Water Front - Lake, Canal, Ocean, River

Pool - In ground, Above ground, size \_\_\_\_\_\_\_\_\_\_\_

Jacuzzi - Attached to pool, Separate

Covered Patio - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Screened Porch - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ceiling Fans - How many? \_\_\_ Where - \_\_\_\_\_\_\_\_\_\_\_\_\_

Irrigation System - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Central heat/air - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Intercom System - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fenced Yard - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Central Vacuum System - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year Built \_\_\_\_\_\_\_; Square Footage: \_\_\_\_\_\_\_ ; Lot Size \_\_\_\_\_\_\_ ;

Taxes \_\_\_\_\_\_\_ ; Taxes Current: Yes/No

**Exterior Condition:** Poor \_\_\_\_\_\_ ; Good \_\_\_\_\_\_ ; Great \_\_\_\_\_\_

**Roof:** Good \_\_\_\_\_\_ ; Needs work \_\_\_\_\_\_ ; Needs replaced \_\_\_\_\_\_

**Exterior Paint:** Good \_\_\_\_\_\_\_ ; New paint required \_\_\_\_\_\_\_

**Termite Damage:** Where and how much\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Condition of Yard:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Windows:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Interior Condition:** Poor \_\_\_\_\_\_\_ ; Good \_\_\_\_\_\_\_ ;Great \_\_\_\_\_\_\_

**Kitchen:** Outdated \_\_\_ ; Not working condition \_\_\_ ; Replace appliances \_\_\_ ; Replace cabinets \_\_\_\_ ; Replace flooring \_\_\_ ; Other - please describe \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Baths:** Outdated \_\_\_ ; Not working condition \_\_\_ ; Replace tub \_\_\_ ; Replace cabinets \_\_\_ ; Replace flooring \_\_\_ ;

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Flooring:** Type \_\_\_\_\_\_\_\_\_ ; Condition \_\_\_\_\_\_\_\_\_\_\_\_ ;

Rooms to be replaced \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ;

**Paint:** Describe what needs to be done to bring to current standards –

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Walls and Ceilings:** Describe condition and what to do –

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of listings in area - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Average price range - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of days on market - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

General appearance of neighborhood - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rate property on a scale of 1 to 10 (10 being high) \_\_\_\_\_\_\_\_\_\_

Estimated Cost to repair property - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time-frame to complete repairs - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_